

**APARTMENT ONE**

46 Beverley Road, Kingston Upon Hull, East Yorkshire HU3 1YE

**SELF CATERING BOOKING FORM**

Surname .....

Forename .....

Mr/Mrs/Miss/Title .....

Home phone number .....

Mobile phone number .....

Email .....

Address .....

.....

.....

.....

.....

Alternative emergency contact number .....

**Day of ARRIVAL** after 2pm .....

**Day of DEPARTURE** BY 10am .....

Number of people in party over 18 years .....

Number of people in party under 18 years .....

Total amount payable £ .....

20% Deposit payable on booking £ .....

Balance payable no less than 6 weeks before arrival date £ .....

Please tick box to confirm you have read and agree to the Terms & Conditions below

I have paid the sum of £ .....

Balance due £ .....

Date .....

Please post to the following address:

146 Ella Street, Kingston Upon Hull, East Yorkshire, HU5 3AU

Tel: +44 (0)1482 342 511

## APARTMENT ONE

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**Terms & Conditions** - Please retain a copy for reference

**General** - Reservations - a booking is only confirmed once we have received a deposit - we will then confirm your booking in writing. A provisional reservation will be held for 7 days and if we have not received a deposit within this time the reservation will lapse.

**Deposit** -

A 20% deposit is payable to secure the booking.

The balance is payable not later than 6 weeks before the start date.

If your holiday begins less than 6 weeks from the time of booking, the full fee is payable to secure the booking. If the balance payment is not received by the due date, as set out in the confirmation letter, then the guest will lose their booking and the deposit will be forfeit.

**Cancellation** - In the event of cancellation less than 6 weeks before a holiday begins the whole rent is payable unless we succeed in re-letting in which case £20 will be deducted as an administration fee and the rest refunded. With more than 6 weeks notice, only the deposit will be forfeit minus a £10 administration fee.

**Cancellation Insurance** - Traditionally people have not taken out insurance for UK holidays but it is strongly recommended that you do.

**Payment options** - Payment can be made by cheque made out to Bronwen Glazzard, debit/credit card, PayPal or bank transfer.

Any charges raised against APARTMENT ONE by their bank for handling dishonoured cheque, bank transfers or any other payments will be passed on to the guest who is liable to reimburse APARTMENT ONE within seven days of receipt of notification.

**Overseas Bookings** - Overseas guests may pay in sterling by MasterCard, Visa, or by international electronic transfer. Any charges for payments from overseas will be passed on to the guest.

**Arrival and Departure** - Tenancies commence at 2pm on the first day and terminate at 10am on the day of departure unless otherwise notified in your confirmation letter.

**Smoking** - The apartment building is a NO SMOKING area and smoking is not permitted in any part, which includes any internal communal areas. Smoking is permitted on the patio area.

**Linen** - Fresh bed linen and towels are provided for each stay. Laundry facilities are provided within the apartment.

**Pets** - Sorry, NO PETS are allowed.

**Electricity, central heating** - Electricity and central heating are included in the rental.

**Parking** - Secure, designated on site parking is provided for one car only.

**Website Descriptions** - some of the information on the website relates to matters beyond the properties such as shops and pubs. Closure of such premises and other changes to external facilities are outside our control.

**The Guests' Obligations** - The guest agrees:-

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- a. to pay for any losses or damage to the property unless the cost can be recovered under any household insurance held by the owner
- b. to take good care of the property and leave it in a clean and tidy condition on departure. APARTMENT ONE reserves the right to make a charge for extra cleaning if the property is not left in a satisfactory condition. Should the owner be dissatisfied with the condition of the property, they may refuse to take a booking from that guest again.
- c. to permit the owners and their agents reasonable access to the property
- d. not to part with possession of the property, or share it, except with members of the party listed when booking
- e. not to exceed the total number of people stipulated in the property description
- f. not to sell or transfer the booking to another party without Apartment One's agreement
- g. not to cause an annoyance or become a nuisance to occupants of adjoining premises
- h. not to smoke in the property
- i. not to bring a pet to the property

**Non-availability of property** - If for any reason beyond the owners control the property is not available on the date booked (owing, for example, to fire damage) or the property becomes unsuitable for holiday letting, all rent and charges paid in advance by the guest will be refunded.

owners to exclude or attempt to exclude their liability.

**Breach of Contract** - If there is a breach of any of these conditions by the guest or any of their party, APARTMENT ONE reserve the right to re-enter the property and end the holiday and ask the guest and their party to leave. If there is a breach of any of these conditions by APARTMENT ONE, then the guests have the right to end their holiday and leave.

**Complaints** - All complaints must be notified to APARTMENT ONE as soon as reasonably practicable, as we may be required to carry out an on-the-spot investigation followed by remedial action. Guests have a legal obligation to mitigate their loss. If the owners are denied the opportunity of investigating the complaint within a reasonable time or denied the opportunity to put matters right during the holiday, then the guest will waive all rights. We will do our utmost to ensure that any problems are resolved quickly and to your complete satisfaction.

**Losses or Damages** - You should be aware that you have a legal liability to pay for any damages you may cause to the property during your holiday. APARTMENT ONE insure the property in respect of the usual risks covered by a building policy and all the major perils are covered. However, in certain circumstances, if you should cause any loss or damage by negligence, you could become liable and you would probably not be covered by the personal liability section of your own household policy. Equally, the owner's insurance is unlikely to cover your personal possessions. You would therefore be well advised to check on these points with your insurers and you may find that, providing they are given notice, they will extend your normal cover to include your holiday home.

**Governing Law** - Any dispute will be governed by the non-exclusive law and jurisdiction of the English or Scottish Courts.

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